



State of Utah
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Utah State Building Board

Addendum No. 1

Date: April 15, 2015

To: Consultants

From: Mike Smith

Reference: Statewide Facility Condition and Infrastructure Assessments
Utah State Building Board
Project No. 310

Subject: **Addendum No. 1**

Pages: Total Addendum 2 pages

1.1 SCHEDULE CHANGES: There are no Project Schedule changes.

1.2 GENERAL ITEMS: Questions/Answers

1.2.1 Question: Page 8, Management Plan and Statement of Qualification Submittal, does the 10 page limit apply to the entire document (exclusive of cover page and table of contents per the pre-bid), or does it apply only to Tabs 3 and 6 combined?

Answer: No. Cover pages and tabs/dividers will not count towards the 10 pg. limit.

1.2.2. Question: Page 9, Tab Four ó What exactly does the State desire in a schedule at this point in time? Without a proposed building list, all we know for the first year is that it will be approximately 8 million GSF. The number of field weeks that will be required for this level of inspection can vary widely based on building type, and geographic concentration (or lack thereof). Please provide more detail on what you are expecting in a proposed schedule at this point in time.

Answer: No detailed schedule will be required at this time; however an example schedule based on an assumed start date of July 1st showing milestones and completion dates based on the annual square footage of roughly 8 million GSF should be provided.

1.2.3. Question: Page 9, Tab Five ó We are asked to address risks that have been identified by the RFP, and additional risks that the team has identified.ö After carefully searching the RFP, I have found no mention of specified risks that should be addressed. We will obviously identify risks on our own, but want to make sure we haven't missed something in the RFP.

Answer: This will be a non-applicable requirement.

- 1.2.4. Question: If our chosen database solution for this project is to utilize the ISES AMS system, will the State be providing the existing database dump file to us, for migration into our system? If so, what is the database engine that currently drives iPlan (e.g. MS SQL Server, Access, etc.) and is this the data dump format that will be provided to ISES is we are the successful vendor? If the State is not proposing to provide the data file, how can ISES ensure that 4Tell solutions provides it to us?

Answer: Yes, the state will provide the existing data dump in Excel format. iPlan currently operates on a SQL Server platform. Chosen vendor will be responsible for analyzing, mapping and uploading existing data into their proposed system.

- 1.2.5. Question: It was specified in the pre-bid meeting that the assessment will not be identifying needs that have a remediation cost less than \$10,000. We recently obtained a copy of a 2014 DFCM assessment report produced by the incumbent vendor. This was obtained through a FOIA request from the State of New Mexico wherein both ISES and the incumbent were bidders on a statewide assessment project. In reviewing the sample that was submitted to the State of New Mexico, we noticed a large number of line items that were under \$10,000. Is this minimum project cost a recent change? If so, how does that affect the proposed migration of data from the existing iPlan database? Are all records to be migrated, or just those records that are over \$10,000 in cost?

Answer: All existing data will be required to be included in the migration.

- 1.2.6. Question: Page 9, Tab Two: Do team resumes count toward the 10 page limit? May we place team resumes in an appendix and exclude them from the page maximum?

Answer: Resumes can be added and will not count towards the 10 page limit.

- 1.2.7. Section 9, Page 8: The RFQ references the use of these ratings during the evaluation process and also states that we may request a copy of any performance ratings that may have been prepared in relation to past work for the State. If performance ratings are available for the work our firm has provided, can you please provide for our review?

Answer: Yes. If these ratings are available they can be provided to the requesting firm.

- 1.2.8. Question: Section 10, Page 8, Cover Page: Does the cover page count toward the 10-page maximum

Answer: No. Cover pages and tabs/dividers will not count towards the 10 pg. limit.

- 1.2.9. Question: Section 10, Page 9, Tab Seven: Does the information provided in this section count toward the 10-page maximum?

Answer: No. The content required in Section 10, Page 9, Tab Seven will not count towards the 10 page limit.

- 1.2.10. Question: May we provide a Table of Contents? If so, will that count toward the 10-page maximum?

Answer: Yes it can be provided and it will not count towards the 10 page limit.

- 1.2.11. Question: Do you prefer to have tab dividers separating each section, or may we combine each section on the same page as a previous section has ended?

Answer: No preference.